



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 6

1445 ROSS AVENUE, SUITE 1200
DALLAS, TEXAS 75202 – 2733

MEMORANDUM

SUBJECT: Approval for Travel with Costs Greater than \$5,000

FROM: Carl E. Edlund, P.E.
Director
Superfund Division

TO: James McDonald
Assistant Regional Administrator
for Management and
Senior Resource Official

In accordance with the EPA travel policy and guidance, I request approval for Travel Authorization TAA02SZN for the travel of Jhana Enders to Houma, LA on 04/17/16 - 05/31/16 and Shreveport, LA on 06/03/16 - 06/04/16.

The purpose of the travel was to work on 16,000 ft oil well plug site in Bayou Gauche, LA and stay in Houma, LA and Shreveport, LA. The total costs of this trip was projected to be \$7,852.03.

I have reviewed the Travel Authorization and believe these cost projections to be accurate and reasonable.

APPROVED: _____

DISAPPROVED: _____

James McDonald
Senior Resource Official

Date